

## CONTINUING EDUCATION REGISTRATION POLICY

### REGISTRATION

Your registration will be processed upon receipt of full payment. Course payment must be payable to IBAO. We accept brokerage cheque, certified personal cheque, MasterCard, and VISA. Courses are filled on a first come, first serve basis.

### LATE REGISTRATION

Late registrants may be accepted space permitting.

### WEBINAR GROUP PARTICIPATION

Group viewing is only permitted when;

1. All participants MUST BE PRE-REGISTERED in the webinar to attain accreditation
2. All participants names must sign listed on the Group Participation Sheet (provided in Login Details email from IBAO)
3. Group Participation Sheet is signed by the Principal Broker and submitted to IBAO no later than 1 business day

### FEES

RIBO accredited programs are tax exempt. Fees are subject to change without prior notice.

### NSF & BANKING FEES

All bank charges incurred are the learner's responsibility.

***Note: It is the learner's responsibility to become familiar with the Registration Policy prior to enrollment. Please keep a copy of registration information for your records.***

### EMAIL, FAX OR MAIL COMPLETED REGISTRATION FORMS TO:

education@ibao.on.ca | fax: 416 488 7526  
IBAO, 700-1 Eglinton Avenue East, Toronto, ON M4P 3A1

# CONTINUING EDUCATION REGISTRATION FORM

## 1. Applicant Information

IBAO Number: _____	RIBO Number: _____
Course Name: _____	
Location: _____	Date: _____
Name: _____	
Brokerage: _____	
Address: _____	
City: _____	Postal Code: _____
Email: _____	Phone: _____

## 2. Payment Options

Fee Enclosed (please refer to website for fees): \$ _____			
<input type="checkbox"/> Brokerage Cheque	<input type="checkbox"/> Certified Personal Cheque	<input type="checkbox"/> MasterCard	<input type="checkbox"/> VISA
Card #: _____		Card Expiry: _____	
Cardholder: _____		Signature: _____	

## 3. Applicant Declaration

I \_\_\_\_\_ confirm the above information is correct. I agree to participate in the above course and abide by IBAO education's Registration Policy. I understand fees are subject to change without prior notice.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Email, fax or mail completed registration forms (with payment) to:

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