

CE REGISTRATION POLICY

REGISTRATION

To register for a course or webinar, a completed registration form must be received, with payment in full (to IBAO) prior to the start date. We accept Visa, Mastercard, brokerage cheques and certified personal cheques. (See contact information below). Courses are filled on a first come, first served basis.

DEADLINES

The cut-off for course and webinar registration is five (5) business days prior to the start date. Late registrants may be accepted space permitting.

FEES

RIBO accredited courses and webinars are tax exempt. Fees are subject to change without prior notice.

NSF & BANKING FEES

All bank charges incurred are the registrant's responsibility.

Note: It is the student's responsibility to become familiar with the Registration Policy prior to enrollment. Please keep a copy of registration information for your records.

Mail, fax or email completed forms to:

Tracey Blouin, Continuing Education Coordinator, email: tblouin@ibao.on.ca | fax: 416 488 7526
Insurance Brokers Association of Ontario, 700-1 Eglinton Avenue East, Toronto, ON M4P 3A1

CE REGISTRATION FORM

1. Applicant Information

IBAO Number: _____		RIBO Number: _____	
Course Name: _____			
Location: _____		Date: _____	
Name: _____			
Brokerage: _____			
Address: _____			
City: _____		Postal Code: _____	
Email: _____		Phone: _____	

2. Payment Options

Fee Enclosed (please refer to website for fees): \$ _____			
<input type="checkbox"/> Brokerage Cheque	<input type="checkbox"/> Certified Personal Cheque	<input type="checkbox"/> MasterCard	<input type="checkbox"/> VISA
Card #: _____		Card Expiry: _____	
Cardholder: _____		Signature: _____	

3. Applicant Declaration

I _____ confirm the above information is correct. I agree to participate in the above course and abide by IBAO education's Registration Policy. I understand fees are subject to change without prior notice.

Signature

Date

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